

# Company Account Information Change Request Form



To: HSBC Bank (Taiwan) Limited (the "Bank")

Date : (YYYY/MM/DD) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Account Number : \_\_\_\_\_

Company Name : \_\_\_\_\_

Apply to revise following items : ( please tick the revise item )

A. Company Name (Chinese) : \_\_\_\_\_

The Undersigned agrees that the Bank may gather, conduct computer processing (including engaging a third party to process), utilize of conduct international transmission of the Undersigned' s Information via Joint Credit Information Center for the change of Chinese Company Name.

B. Company Name (English) : \_\_\_\_\_

C. Registered Address : \_\_\_\_\_

D. Correspondence Address : \_\_\_\_\_

E. Contact Person/Tel/Fax Number : \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

F. Responsible Person : \_\_\_\_\_ ID/passport No. : \_\_\_\_\_

### G. Change Designated Specimen \ Authorized Signatory

Regarding my/our (cheque) account No. \_\_\_\_\_ Carried with your Bank, I/we wish to change, effective \_\_\_\_\_, my/our seal/signature for deposit / withdrawals with the old seal / signature to become invalid simultaneously. Any payment made on the effective date against cheques notes or bills, or accepted commercial drafts bearing the old seal / signature prior to the receipt of this application, your Bank shall not be held responsible therefore. All agreements, cheques, notes and bills executed under the old seal / signature of the applicant prior to the date of change shall remain valid. Attached in one specimen of the new seal / signature card for your record.

Remark: If the reason for change is due to the loss of the corporate or personal seal, application for Invalidation of seal shall first be filed with this Bank. After the lapse of a stipulated period and in the absence of protest, application for change of seal may then be filed along with the new specimen card with the effective date of change indicated thereon

H. Authorized Representative/Tel : \_\_\_\_\_/\_\_\_\_\_

I. E-mail Address : \_\_\_\_\_

J. Directors : \_\_\_\_\_

K. Principal Shareholders : \_\_\_\_\_

L. Beneficial Owner : \_\_\_\_\_

M. Appointed contact person for Fax Service :

Name of appointed contact person	Job Title	Contact Phone Number	Addition	Cancellation
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

Remarks :

- Change of Item G: require to update "Signature Card" and provide (a). the list of unclaimed cheques (notes, bills or commercial drafts) bearing the old seal/ signature (b).ID Proof of Authorised Signatories, and (c). Residential Address Proof and Permanent Address Proof (if different from Residential Address).
- Change of Item A, C, F: require to provide Corporation/ Business Registration Certificates(e.g. a copy of the approval letter issued by competent authority) and "Company Establishment/ Amendment Registration Form" (For Branch of Foreign Company, Branch of Foreign Company Establishment/ Amendment Registration Form and Foreign Company Recognition Form/ List of Changes to Recognized Items are required) .
- Change of Item F: require Responsible Person of (a).ID Proof, and (b).Residential Address Proof and Permanent Address Proof (if different from Residential Address).
- The updated "Signature Card" or the Specimen of Signature, which provide by customers, should be stuck on this application form and the seam should be stamped/ signed with the company seal or signing Bar.**
- These updated information will not affect any obligation between HSBC and our company.

- Our company confirms that the information given above is true and complete.
- In case of changing the Responsible Person, the Responsible Person agrees that the Bank may gather, conduct computer processing (including engaging a third party to process), utilize of conduct international transmission of the Undersigned' s Information via Joint Credit Information Center for the change of Responsible Person for the Company.



For Bank Use Only

S.V. by: \_\_\_\_\_

Processed by : \_\_\_\_\_

Approved by : \_\_\_\_\_

Company Seal and Director Signature (DBU) ; Company Director Signature (OBU)